

The Lodi Memorial Library Public Bulletin Board and Literature Policy

Purpose

The Library provides space on its public bulletin board and on its literature display rack for announcements and notices of local community events of a civic, cultural, educational or recreational nature. This service is consistent with the Library's mission. Posting of a notice or placement of materials does not imply endorsement by the library staff or the Board of Trustees.

Policy

1. All notices, posters and free literature must be approved, stamped and placed on the bulletin board or in the display racks by library staff. Staff will discard items not approved for placement as well as extra copies of any items received.
2. Items must be typed, neatly hand printed or professionally printed and no larger than 11x14 inches. The appearance and content must be suitable for the Library's general service area.
3. Announcements may be posted no earlier than 30 days prior to an event. Announcements will be discarded after the event. Items will be posted on an equitable basis, space permitting.
4. The Library will not display product advertisements and legal notices, nor can it display material that advocates a single point of view on a public issue.
5. Due to space constraints, priority will be given to postings and literature for events in Lodi and Bergen County, and to programs sponsored by government, community and non-profit organizations.

A copy of this policy is posted by the Library's Public Bulletin Board and Literature Rack.

Adopted by The Lodi Memorial Library Board of Trustees July 19, 2011